

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 46

November 13, 2003

SUBJECT: FIELD INTERVIEW REPORT, FORM 15.43 - REVISED

PURPOSE: This Order revises the Field Interview Report (FI), Form 15.43, to more accurately capture information of investigative contacts to include a space for the date of birth, gang names and moniker of persons with the subject at the time of the investigation. Additionally, a field has been created to record the incident number.

PROCEDURE:

FIELD INTERVIEW REPORT, FORM 15.43 - REVISED.

The use and distribution of the FI have not changed. The current completion procedure remains in effect with the following additions:

- * In the "Name" field, "Middle" has been added to capture the subject's middle name;
- * "Witness" has replaced "Hitchhiker" in the "Subject Info" field;
- * Under "Persons with subject", fields for "DOB" and "GANG/MONIKER" (if applicable) shall be completed for each subject, and;

Note: The number of "Persons with subject" has been reduced from four to two. However, if more than two subjects are present, use the "additional info" field.

- * Officers shall record the corresponding incident number (if applicable).

FORM AVAILABILITY: The Field Interview Report, Form 15.43, will be available for ordering from the Department of General Services, Distribution Center, in about 90 days. A copy of the revised form is attached for reference.

AUDIT RESPONSIBILITY: Each operations bureau commanding officer shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

WILLIAM J. BRATTON
Chief of Police

Attachment

DISTRIBUTION "A"

FRONT

OP. LIC. NO O		STATE F	NAME (LAST, FIRST, MIDDLE) N		SUFFIX (JR, ETC.) J		
RESIDENCE ADDRESS A				CITY C	STATE S	SEX D	DECENT H
HEIGHT T	WEIGHT W	BIRTHDATE B	CLOTHING E				
PERSONAL ODDITIES						PHONE NO.	
BUSINESS ADDRESS/SCHOOL/UNION AFFIL.						SOC. SEC. NO. Z	
MONIKER/ALIAS				GANG/CLUB			
SUBJ		1 LOITERER		3 SOLICITOR		5 GANG ACTIVITY	
INFO		2 PROWLER		4 WITNESS		6 HAS RECORD	
						7 ON PAROLE	
						8 ON PROBATION	
						<input type="checkbox"/> DRIVER <input type="checkbox"/> PASSENGER	
V	YEAR	MAKE	MODEL	TYPE	COLOR	VEH. LIC. NO. L	STATE K
E	INT COLOR I	1 BUCKET SEAT N	2 DAMAGED INSIDE T	1 CUST. WHEELS E	2 PAINTED MURAL X	3 LEVEL ALTER T	5 CUST. PAINT G
H	BODY		1 DAMAGE 3 STICKER 4 LEFT 6 FRONT 2 MODIFIED 5 RIGHT 7 REAR	WIN-DOWS		1 DAMAGE 3 CURTAINS 4 LEFT 6 FRONT 2 CUST. TINT 5 RIGHT 7 REAR	

Persons with subject			
NAME (LAST, FIRST)		DOB	SEX
NAME (LAST, FIRST)		DOB	SEX
SUBJECT'S BIRTHPLACE:		CITY	COUNTY
		STATE	COUNTRY
ADDITIONAL INFO (ADDITIONAL PERSONS, BOOKING NO., NARRATIVE, ETC.)			
DATE	TIME	LOCATION	RD
OFFICER		SERIAL NO.	SERIAL NO.
FIELD INTERVIEW 70-15.43.0 (R 11/03)		INCIDENT NO.	SUPV. INITS.

BACK